

# THE IMPORTANCE OF A HOME INVENTORY LIST

There is no doubt that as a homeowner there is much for you to remember, between bills, errands, appointments, chores and the kids' schoolwork, your brain and your calendar are likely working overtime. Completing a detailed home inventory list might seem like just another thing to add to your ever-growing to-do list but before you dismiss it, we urge you to reconsider as it is a critical task that should not be overlooked.

In the event of an insurance claim, eliminating guesswork from the process is crucial to saving you time and money which is why we encourage all our clients to complete this list. An accurate inventory list and proof of ownership will not only make the insurance claim process easier and faster, it will also get you back to living your life that much sooner.

**The trusted team at ICNE has created an easy-to-use list to help you catalog your belongings. But before you put pen to paper, take a second to read through our tips and best practices:**

- Start with new purchases first and add older items later
- The more specific you are the better; be sure to include make, model and serial number when appropriate
- Keep detailed records of your antiques, jewelry, major home appliances and collector's items
- Scan and store copies of invoices for high-value items purchased in case proof of ownership is required
- Photograph or videotape each room in your home, including inside closets, storage buildings, the attic, garage and shed. Don't forget to open drawers and photograph the contents within. Label and date when the footage was taken.
- Don't forget the items you rarely use, such as holiday decorations, sports equipment and tools

**Once your Home Inventory is complete, consider the following storage methods for safe keeping:**

- ✓ Store a hard copy in a safe deposit box or fireproof container
- ✓ Give a copy to a trusted family member or friend who doesn't live in your home
- ✓ File a copy with your insurance agent immediately
- ✓ Keep any electronic versions stored in your personal email for easy access in the future



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# LIVING ROOM/ DEN

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Sofa				
Loveseat				
Recliner				
Chairs				
Ottoman				
Coffee Table				
End Tables				
Computer				
Computer Monitor				
External Hard Drive				
Computer Peripherals				
Television				
Entertainment Center				
Stereo				
Stereo Equipment				
CDs, DVDs, Tapes, Records				
Video Game Console				
Video Games				
Sound System				
Bookcases				
Books				
Mirrors				
Area Rug(s)				
Fireplace Equipment				
Piano, Musical Instruments				
Curtains, Blinds				
Pillows, Cushions				
Art, Wall Décor				
Knickknacks				
Blankets				
Storage/ Chests				
Lamps				
Telephone				
Clock				
Animal Mounts				



# HOME OFFICE/ FAMILY ROOM

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Sofa				
Loveseat				
Chairs				
Ottoman				
Desk				
Coffee Table				
End Tables				
Computer				
Computer Monitor				
External Hard Drive				
Computer Peripherals				
Laptop Computer				
Printer/Fax/Scanner				
Television				
Stereo				
Stereo Equipment				
DVD Player				
CDs, DVDs, Tapes, Records				
Video Game Console				
Video Games				
Sound System				
Video Recorder				
Piano, Musical Instruments				
Area Rugs				
Curtains, Blinds				
Pillows, Cushions				
Art, Wall Décor				
Knickknacks				
Blankets				
Storage, Chests				
Lamps				
Telephone				
Clock				
Bookcases				
Books				





# KITCHEN

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Stove				
Refrigerator				
Refrigerator Contents				
Dishwasher				
Cabinets				
Sink Disposal				
Freezer Contents				
Table				
Chairs, Stools				
Microwave				
Convection Oven				
Electric Grill				
Coffee Maker				
Toaster				
Toaster Oven				
Blender, Processor				
Mixer				
Waffle Iron				
Clock				
Television				
Radio				
Dishes				
Glasses				
Pots and Pans				
Bowls				
Silverware				
Cooking Utensils				
Cookbooks				
Pantry Items, Food				
Linens				
Spices				
Knickknacks				
Lamps				
Art, Wall Décor				
Telephone				







# MASTER BEDROOM

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Bed				
Mattress, Box Springs				
Night Tables				
Sofa, Loveseat				
Chairs				
Ottoman				
Dressers				
Storage/ Chest				
Armoire				
Dressing Table				
Bed Linens, Pillows				
Computer				
Computer Monitor				
Computer Peripherals				
Entertainment Center				
Television				
Stereo				
Stereo Equipment				
DVD Player				
CDs, DVDs, Tapes, Records				
Sound System				
Telephone				
Alarm Clock, Radio				
Bookcases				
Books				
Curtains, Blinds				
Art, Wall Décor				
Knickknacks				
Blankets				
Mirrors				
Lamps				





## MB (CONT.) FEMALE CLOTHING

Item	Brand		Date Purchased	Purchase Price
Dresses				
Shirts, Blouses				
Skirts				
Sweaters				
Dress Pants				
Suits				
Jeans, Casual Pants				
Coats				
Shoes, Boots				
Jewelry				
Accessories				

## MB (CONT.) MALE CLOTHING

Item	Brand		Date Purchased	Purchase Price
Dress Pants				
Suits				
Jeans, Casual Pants				
Sweaters				
Shirts				
Coats				
Sporting Apparel				
Ties				
Shoes, Boots				
Gloves, Hats				
Belts, Accessories				
Watches, Jewelry				



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# BEDROOM I

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Bed				
Mattress, Box Springs				
Night Tables				
Sofa, Loveseat				
Chairs				
Ottoman				
Dressers				
Storage/ Chest				
Armoire				
Dressing Table				
Bed Linens, Pillows				
Computer				
Computer Monitor				
Computer Peripherals				
Entertainment Center				
Television				
Stereo				
Stereo Equipment				
DVD Player				
CDs, DVDs, Tapes, Records				
Sound System				
Telephone				
Alarm Clock, Radio				
Bookcases				
Books				
Curtains, Blinds				
Art, Wall Décor				
Knickknacks				
Blankets				
Mirrors				
Lamps				
Toys				
Collections				



## BEDROOM I (CONT.) FEMALE CLOTHING

Item	Brand		Date Purchased	Purchase Price
Dresses				
Shirts, Blouses				
Skirts				
Sweaters				
Dress Pants				
Suits				
Jeans, Casual Pants				
Coats				
Shoes, Boots				
Jewelry				
Accessories				

## BEDROOM I (CONT.) MALE CLOTHING

Item	Brand		Date Purchased	Purchase Price
Dress Pants				
Suits				
Jeans, Casual Pants				
Sweaters				
Shirts				
Coats				
Sporting Apparel				
Ties				
Shoes, Boots				
Gloves, Hats				
Belts, Accessories				
Watches, Jewelry				



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# BEDROOM 2

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Bed				
Mattress, Box Springs				
Night Tables				
Sofa, Loveseat				
Chairs				
Ottoman				
Dressers				
Storage/ Chest				
Armoire				
Dressing Table				
Bed Linens, Pillows				
Computer				
Computer Monitor				
Computer Peripherals				
Entertainment Center				
Television				
Stereo				
Stereo Equipment				
DVD Player				
CDs, DVDs, Tapes, Records				
Sound System				
Telephone				
Alarm Clock, Radio				
Bookcases				
Books				
Curtains, Blinds				
Art, Wall Décor				
Knickknacks				
Blankets				
Mirrors				
Lamps				
Toys				
Collections				



## BEDROOM 2 (CONT.) FEMALE CLOTHING

Item	Brand		Date Purchased	Purchase Price
Dresses				
Shirts, Blouses				
Skirts				
Sweaters				
Dress Pants				
Suits				
Jeans, Casual Pants				
Coats				
Shoes, Boots				
Jewelry				
Accessories				

## BEDROOM 2 (CONT.) MALE CLOTHING

Item	Brand		Date Purchased	Purchase Price
Dress Pants				
Suits				
Jeans, Casual Pants				
Sweaters				
Shirts				
Coats				
Sporting Apparel				
Ties				
Shoes, Boots				
Gloves, Hats				
Belts, Accessories				
Watches, Jewelry				



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## BATHROOM 1

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Dressing Table				
Cabinets (Unattached)				
Clothes Hamper				
Storage Containers				
Shelves (Unattached)				
Towels, Linens				
Electric Razor				
Curling/ Flat Iron				
Hair Dryer				
Toiletries				
Medicine				
Scale				
Shower Curtain				
Curtains, Blinds				
Area Rugs				
Art/ Wall Décor				

## BATHROOM 2

Item	Manufacturer	Model, Serial Number	Date Purchased	Purchase Price
Dressing Table				
Cabinets (Unattached)				
Clothes Hamper				
Storage Containers				
Shelves (Unattached)				
Towels, Linens				
Electric Razor				
Curling/ Flat Iron				
Hair Dryer				
Toiletries				
Medicine				
Scale				
Shower Curtain				
Curtains, Blinds				
Area Rugs				
Art/ Wall Décor				



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